



Training The Trainer TAA40104

Skills Set For The Higher Level Trainees Program

The Australian Institute of Technology Transfer has been selected as a preferred provider for the Training & Assessment qualification as well as other Accredited courses in the Productivity Places Program.

5 Day Session Dates For 2008;

- ◆ 28th July—1st August
- ◆ 1st—5th September
- ◆ 21st—24th October
- ◆ 15th—19th December

FULL COST: \$945.00

If you have any questions talk with your industry specialist at **ApprentiCentre 13 19 54.**

APPRENTICENTRE

making apprenticeships work

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Higher Level Traineeships

Workers in Western Australia will be able to upgrade their skills and gain higher level qualifications in the Productivity Places Program announced today.

1 000 new training places are available from 1 July to the end of December 2008 for existing workers to improve their skills in nearly 80 qualifications at certificate IV, diploma and advanced diploma level. More places are expected to be made available next year.

Training The Trainer

A free set of skills from the nationally recognised Certificate IV in Training and Assessment has been expanded to include employers and supervisors of apprentices and trainees across all industry areas.

The set of skills has been specifically selected to help employers and supervisors build and improve training skills so they can provide apprentices and trainees with a quality training experience.

It covers 105 hours of training and is free of unit and resource fees. Flexible delivery is available however additional charges may apply if the employer or supervisor requests a customised program outside normal hours.

Training The Trainer

1. Refer to this website: <http://www.det.wa.edu.au/apprenticentre/detcms/navigation/employers/training-and-professional-development/>
2. Select a registered training organisation and contact them directly to discuss the training program offered and determine if it's right for you.
3. Complete the registration form and take it to your selected registered training organisation to enrol. (Registration forms are available from AITT.)

5 Day Schedule for the Course

Day One

- TAAENV401A Work effectively in vocational and education and training
- TAAENV403A Ensure a healthy and safe learning environment
- BSBOHS407A Ensure a safe workplace
- *Practical Workshop*

Day Two

- TAADEL401A Plan and organise group based delivery
- TAADEL402A Facilitate group based learning
- *Practical Workshop – Planning Delivery*

Day Three

- TAAASS401A Plan and organise assessment
- TAAASS402A Assess competence
- TAAASS404A Participate in assessment validation
- *Practical Workshop – Planning Assessment*

Day Four; Day Five

- *Practical Workshop – Delivering and assessing Training*
- TAADEL401B Plan and organise group based delivery
- TAADEL402B Facilitate group based learning
- TAAASS401C Plan and organise assessment
- TAAASS402C Assess competence
- TAAASS404B Participate in assessment validation

For more information please visit www.aitt.com.au